

# Sponsored Research Re-Organization Overview

November 13, 2025

“We all need people who will give us feedback. That’s how we improve.” – Bill Gates



# Re-Organization Goals



Streamline processes



Improve turnaround times



Clarify roles and responsibilities



Strengthen partnerships with the research community

# Functional Team Changes

*Effective Tuesday, November 18*

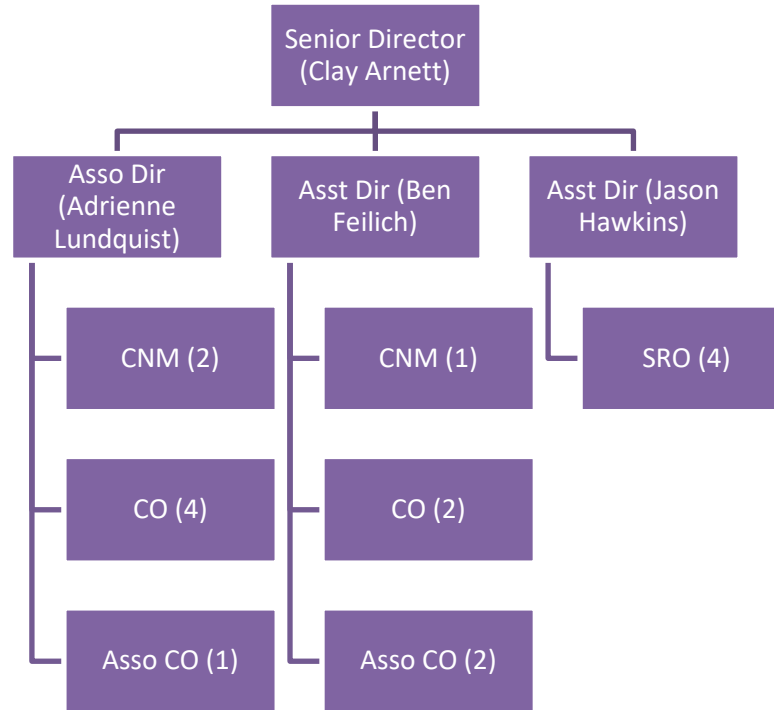
# New Structure Changes

- Refocusing & renaming of some teams:
  - Proposals and Award Acceptance (PAA) re-named to Pre-Award and Award Management (Pre-AM)
  - C&N renamed to Contracts & Award Acceptance (CAA)
- Adjustment of responsibilities across these 3 teams

# Contracts & Award Acceptance (CAA) Team

- Previously known as Contracts & Negotiations (C&N)
- Led by Clay Arnett, Senior Director of CAA
- Merges expertise of C&N and Sponsored Research Officers to form one team handling all complex award reviews and negotiations
- **Changes:**
  - Assistant Director of Award Acceptance (Jason Hawkins) and 4 Sponsored Research Officers moving to CAA to establish team handling all federal and not-for-profit negotiations
    - 4 SROs moving to CAA: Stephanie Logaras, Nadine Killick, Adrienne Simms, and Alyssa Morren
  - Impact on negotiations:
    - Consistency across all negotiations in SR
    - Awards assigned for review/redline as they arrive in SR (simultaneously with FP review)
    - Assignments distributed across team to better manage workload
    - Updates/notes logged in agreement record
    - Main PI and RA will be copied on all negotiations with sponsors

# New CAA Org Structure



# Pre-Award and Award Management (Pre-AM) Team

- Led by Carrie Holbo, Director of Pre-Award and Award Management
- Removed award acceptance & negotiation responsibilities
- Teams now identified by roles & responsibilities, not by job title

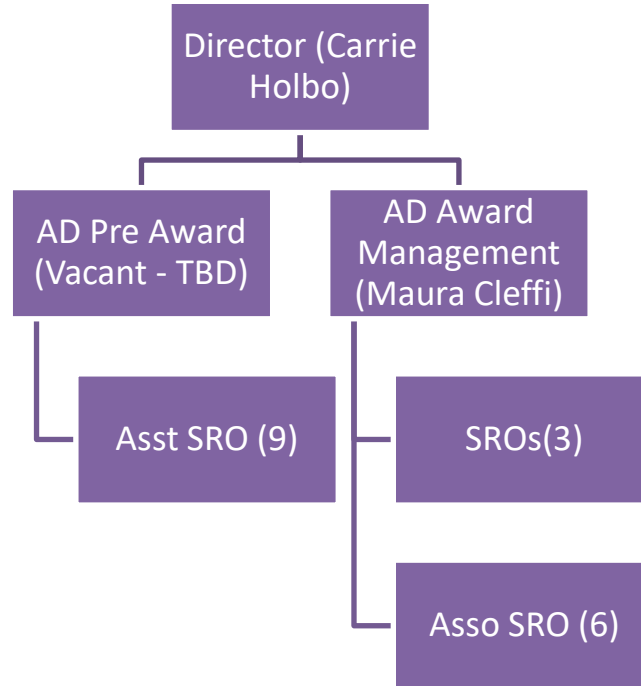
## Pre-Award

- Team focused on all pre-award activities including proposals and post-submission updates
- Added responsibilities
  - Just-in-time submissions
  - Administrative & compliance review of after-the-fact FP records
- Removing responsibilities
  - Progress reports/RPPR submissions (early 2026 implementation)
- Each department has an assigned Pre-Award team member

## Award Management

- Serve as primary point of contact and SR steward of all award management responsibilities
- Added responsibilities
  - Progress reports/RPPR submissions (early 2026 implementation)
  - All award troubleshooting
- Each department has an assigned AM team member

# New Pre-Award & Award Management Org Structure



# Summary of Roles & Responsibilities

## Pre-Award

- Proposals
- Post submission updates
- Just-in-time

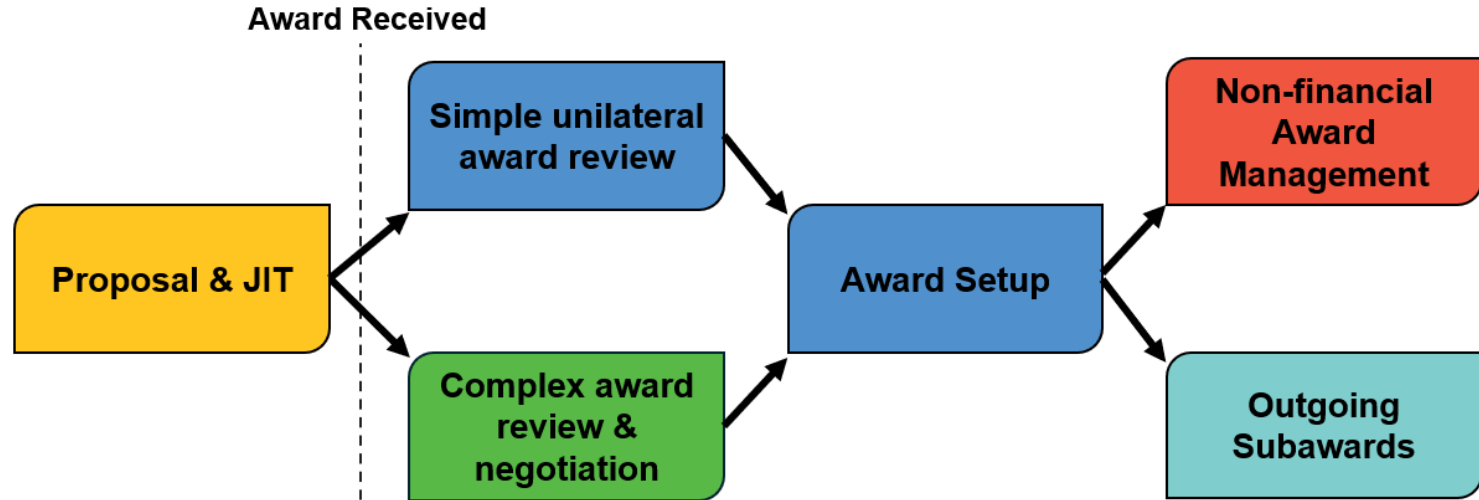
## Award Management

- Award modification requests
- Progress reports/RPPRs (anticipated January 2026)
- Amendments w/o term and condition changes
- Overdue reports compliance
- Advance and at-risk requests

## Contracts & Award Acceptance

- Award reviews
- Negotiations
- Non-funded agreements
- Amendments w/ term & condition modifications
- Clinical trials (awards & amendments)
- Proposal redlines
- FOIA requests

# SR Award Lifecycle by Team



SR Teams:

Pre-award

Award Mgmt

CAA

Subcontracts

BSO

# Pre-AM, Subaward, & BSO Contacts & Constituency Changes

- As a result of these changes, some SR team members will have new roles, and you may see a change in the team members assigned to your department.
  - A list of new constituency assignments was distributed on SR's listserv on November 6
  - The 'Find my Capsule' tool will be updated and replaced with 'Find my SR Contact' to identify assigned Pre-AM, Subaward, and BSO assignments
- Refer to assignments in CERES
  - Be sure to check the Specialist assigned to your proposal or award in CERES; this will be your primary contact for any pre- or post-award activity
  - Updates for new constituencies will be finalized in CERES the week of November 17

## Molecular Optical-Spin Interfaces for Quantum info

AWD00003656

Funding Award

|                                                          |                                 |                  |              |
|----------------------------------------------------------|---------------------------------|------------------|--------------|
| PD/PI:                                                   | Michael Wasielewski             | Award Date:      | 9/22/2025    |
| Specialist:                                              | Daniel Megyeri                  | Start Date:      | 6/1/2025     |
|                                                          |                                 | End Date:        | 5/31/2028    |
| Designated Reviewer:<br>Award Approver:                  | Michael Scherer                 | Sponsor Award #: | DE-SC0026334 |
| Approving Dept/Div/Institute:<br>Administrative Contact: | INQUIRe Operating<br>Amy Merino |                  |              |
| Direct Sponsor:<br>Prime Sponsor:                        | Department of Energy            |                  |              |

# CAA Agreements

- Agreements are assigned as follows:
  - Contracts & Negotiations Team 1 and Team 2
    - Clinical Trials
    - Foreign and Industry Sponsored Research Agreements
    - Non-Funded Agreements
  - Government & Not-For-Profit Team
    - Government Agreements and Grants
    - Not For Profit Agreements and Grants
- Agreements are assigned promptly once received by SR. If your agreement is unassigned, please check back the next business day or contact CAA leadership if urgent.
- Agreement assignments and status updates can be monitored on the specific Agreement record in CERES. The “Owner” assigned on the agreement is the direct contact for any questions or concerns.

Active

Primary contact: Deavon Mitchell  
Manager/PI: Tsachik Gelerder

Owner: Alyssa Morren

Created: 10/17/2025 1:28 PM  
Received: 10/17/2025 1:30 PM  
Modified: 11/10/2025 4:21 PM  
Effective: 10/1/2025  
Expires: 9/30/2029

# Items in Process



*Items that are currently being reviewed* (e.g., proposals with revisions requested or AMRs pending a sponsor response) will stay with the currently assigned SR team member.



*All items that have not yet been reviewed* will be re-assigned to the new SR team member responsible. This includes award modification requests and awards under negotiation.

# After Transition



SR AWARD MANAGEMENT  
POINT-OF-CONTACT WILL  
BE REACHING OUT TO  
INTRODUCE  
THEMSELVES



WEBSITE & 'FIND MY SR  
CONTACT' TOOL WILL BE  
UPDATED



RPPR/PROGRESS  
REPORT HANDOFF TO  
AWARD MANAGEMENT  
TEAM EXPECTED IN  
EARLY 2026



PLEASE PROVIDE  
FEEDBACK TO SR  
LEADERSHIP

# Questions after webinar?

- Don't hesitate to ask!
- Reach out to SR staff contacts for any questions on a specific project or item in process
- Reach out to SR leadership for any questions related to roles & responsibilities



# Live Questions

